



COMMUNICATIONS ALERT

March 30, 2020

CHANGES IN BUSINESS OPERATIONS DUE TO COVID-19 OUTBREAK

State Purchasing Division announces notification of the following statewide contract suppliers **IMMEDIATE Temporary Closure**, under executive order of their respective States:

Supplier Name	SWC #	Category
Moduform	99999-001- SPD0000100-0068	Furniture
Brodart	99999-001- SPD0000100-0012	Furniture
Savoy	99999-001- SPD0000100-0049	Furniture

We will keep you updated regarding the re-opening of these suppliers' business operations. If you have questions, please contact **Mr. Osborne Johnson**, Contract Manger, at (404) 232-1929.

TEMPORARY CLOSURE – HERTZ Capitol Hill Location

State Purchasing Division announces the **Temporary Closure of the Hertz – Capitol Hill location, effective April 1, 2020**. Customers may receive on-site services, under the [Statewide Contract for Vehicle Rental – Capitol Hill \(99999-SPD-ES40199376CR-01\)](#), at the Hertz office, located at 202 Courtland Street, Atlanta, GA (less than one (1) mile away from the Capitol Hill location). The contact number at the Courtland Street location is (404) 221-0188. See the Hertz statewide contract Supplier Information Sheet (found in TGM and PeopleSoft) for additional information regarding this statewide contract.

We will keep you updated on any changes regarding the re-opening of the Capitol Hill location. If you have questions, please contact **Mr. Eric Mercier**, Contract Manager, at (404) 463-1540.

TEMPORARY CLOSURE – More Printing Office – Floyd State Office Building

State Purchasing Division announces the **IMMEDIATE Temporary Closure of the More Printing office – located on the balcony level of the Floyd State Office Building**, under [the statewide contract for Rapid Copy and Digital Printing \(99999-SPD-SPD0000108-0001\)](#). The supplier's decision was "based on guidance from the Georgia Department of Public Health and the CDC concerning the COVID-19 outbreak."



Brian P. Kemp
Governor

J. Alexander Atwood
Commissioner

We will keep you updated regarding the re-opening of this location. If you have questions, please contact **Mrs. Bennetta Daniels**, Contract Manager, at 404-656-1786.

END-USER COMPUTING Statewide Contract – Fulfillment Delay

State Purchasing Division announces the statewide contract for **End-User Computing (99999-SPD-SPD0000137)** may have **longer than usual order fulfillment times** due to increased demand and a decelerated supply chain in response to Covid-19. We will work diligently to assist State entity customers in obtaining any necessary supplies.

We will continue to keep you updated. If you have questions, please contact **Mr. Daniel Garnett**, Contract Manager, at 404-651-6084.